

**Woodhouse Primary School
Midday Supervisor Scale 1c, NJC Pt 3
Person Specification**

	Essential	Desirable	How identified
1. Knowledge and skills (including any relevant or required qualifications)	<ul style="list-style-type: none"> • Able to communicate effectively with children and adults • Ability to administer first aid • Ability to enforce school behaviour policies • Ability to adhere to school safeguarding procedures • Ability to promote inclusion and equality for all • Regard for high standard of hygiene at all times 	<ul style="list-style-type: none"> • First aid qualification • Ability to lead and organise playground games 	<p>Application Form</p> <p>Interview</p>
2. Personal Development and Additional Learning	<ul style="list-style-type: none"> • Shows commitment to own self development • Willingness to attend appropriate training courses and briefing sessions 	<ul style="list-style-type: none"> • Ability to participate in school life • Food Safety Level 2 Certificate • Food Allergy & Intolerance training 	<p>Application Form</p> <p>Interview</p>
3. Experience	<ul style="list-style-type: none"> • Experience of working/interacting with children 	<ul style="list-style-type: none"> • Previous experience of working in a school setting • Previous experience of working as a Midday Supervisor 	<p>Application Form</p>
4. Initiative	<ul style="list-style-type: none"> • Self-motivation and initiative • Ability to develop excellent relationships with all staff and children • Hardworking, efficient and adaptable • Respect confidentiality and work with discretion • Remain calm under pressure • Supports the ethos and values of the school. 		<p>Application Form</p> <p>Selection Process</p> <p>References</p>

5. Circumstances	<ul style="list-style-type: none">• Understands the importance of confidentiality and work in a discreet manner where appropriate• Ability to relate to children and adults	<ul style="list-style-type: none">• Positive attitude to working with pupils	Application form Interview
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