Woodhouse Primary School's

WRITTEN CALCULATIONS POLICY



September 2023

Contents:

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- 2. Addition
- 3. Subtraction
- 4. Multiplication
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Rationale

This booklet has been written to ensure that clear, coherent methods of calculation are used that have a clear progression as children move through school. It shows the agreed written calculations and methods that are taught at Woodhouse Primary School and that children are also encouraged to use when completing calculations as part of their homework.

Each operation has its own section, starting with addition and subtraction and moving through to multiplication and division. The practical methods used in Reception are shown first followed by the different methods introduced across Key Stage 1 and Key Stage 2 broken down by year group.

Although the year group in which new methods are introduced has been identified, staff will choose the strategy most suited to the groups of children in their cohort. They should use the agreed methods from year groups below or above their own to aid understanding or extend able learners.

The strategies shown in this policy focus on how each year group teaches a skill through using concrete equipment and pictorial representations to develop children's understanding of the methods before moving on to formal abstract methods of calculation.

Concrete: using manipulatives, objects or tools that the child can handle

Pictorial: using drawings, diagrams or jottings as a method to reach an answer (including bar models) by creating a physical representation of their mental image

Abstract. using numbers and symbols to represent calculations



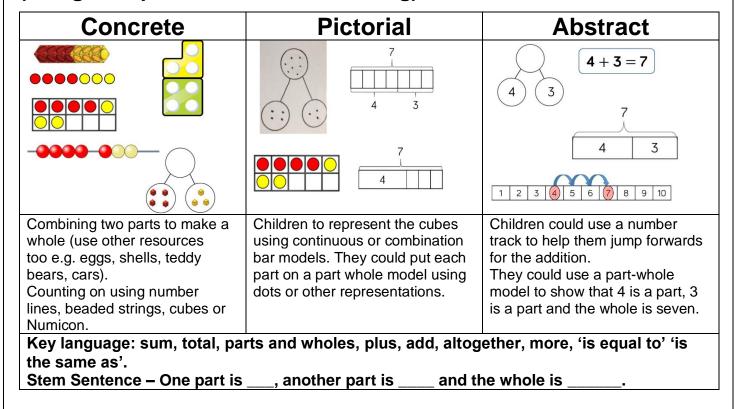
Alongside this calculation policy, there are a set of videos that can be found on the school website. The videos give a step by step breakdown of each written method and are accompanied by questions and answers to allow practise of these strategies from home.

Note: The terms "units" and "ones" are used interchangeably in both this policy and the tutorial videos.

Addition

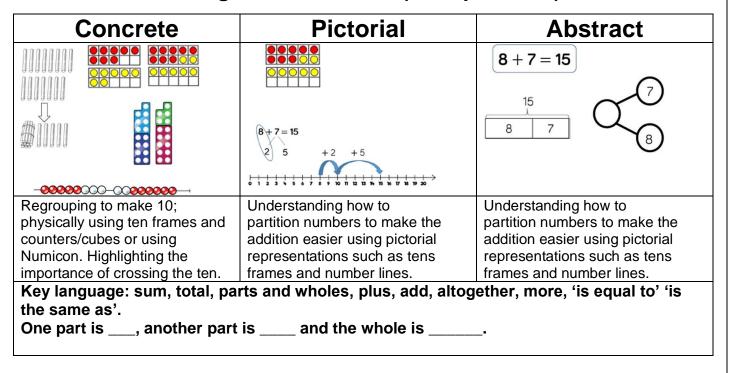
Year R and 1:

Skill: Add 1-digit numbers within 10 (example 4+3 =) and subitizing (recognise quantities without counting).



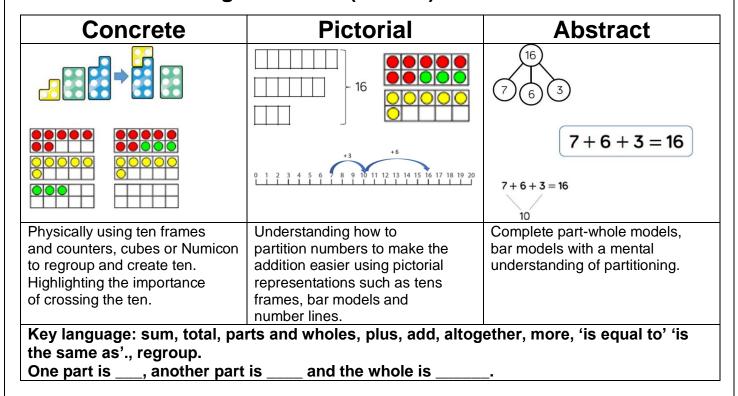
Year 1 and 2:

Skill: Add 1 and 2-digit numbers to 20 (example 8+7 =).



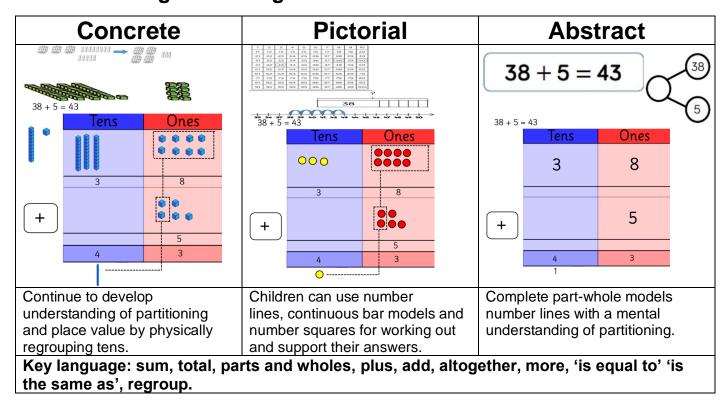
Year 2:

Skill: Add three 1-digit numbers (7+6+3=).



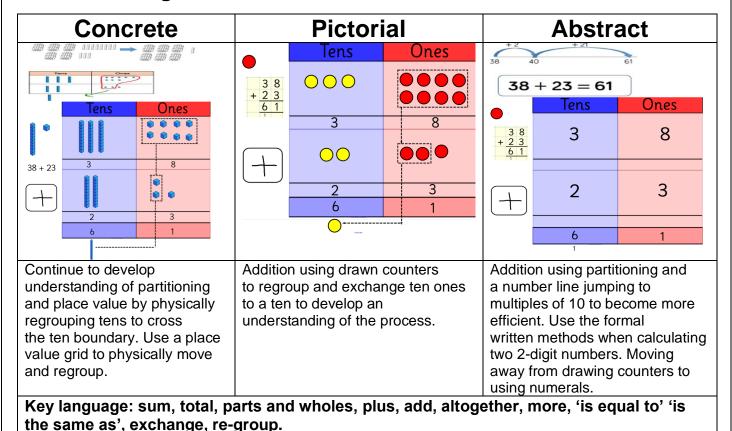
Year 2:

Skill: Add 1-digit and 2-digit numbers to 100.



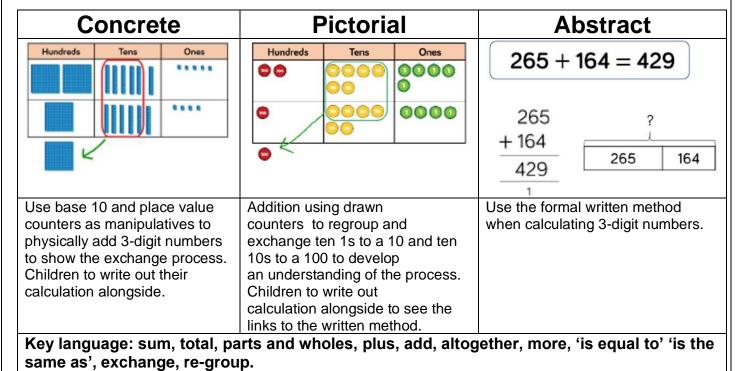
Year 2:

Skill: Add 2-digit numbers to 100.



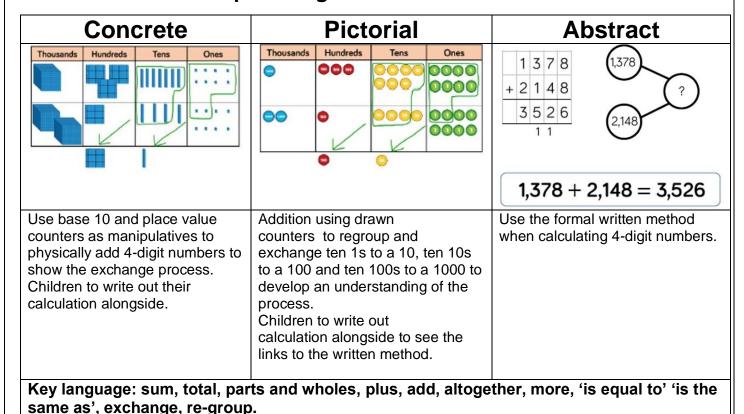
Year 3:

Skill: Add numbers up to 3 digits.



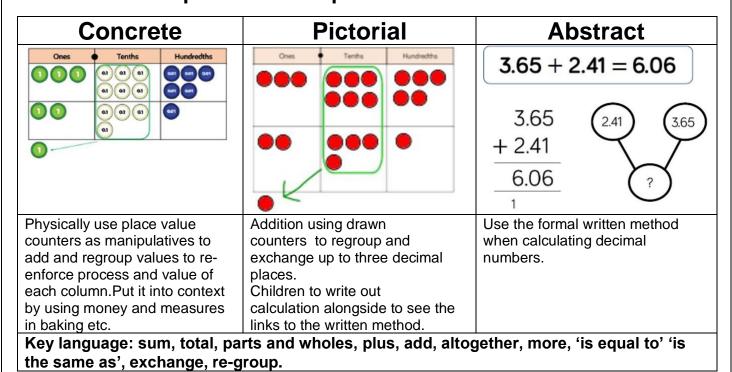
Year 4:

Skill: Add numbers up to 4 digits.



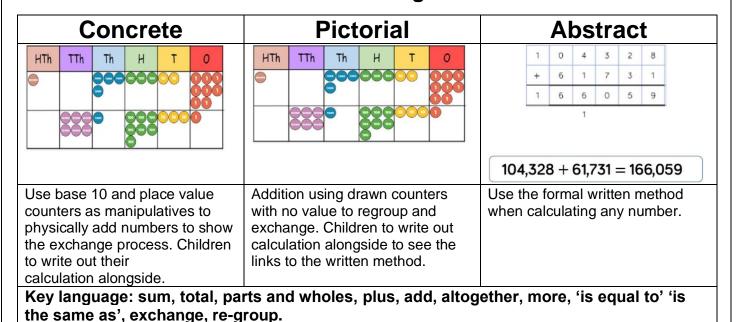
Year 5:

Skill: Add with up to 3 decimal places.



Year 5 and 6:

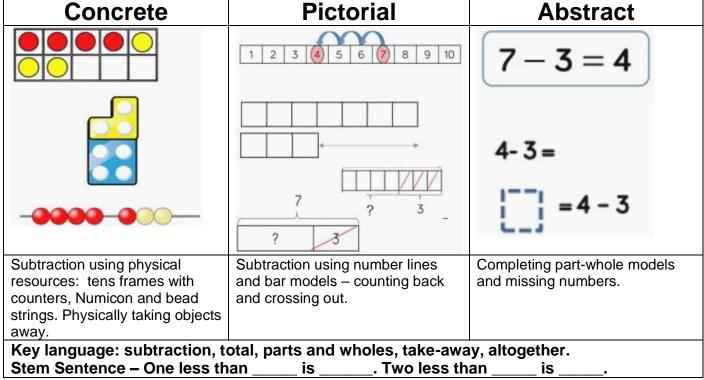
Skill: Add numbers with more than 4 digits.



Subtraction

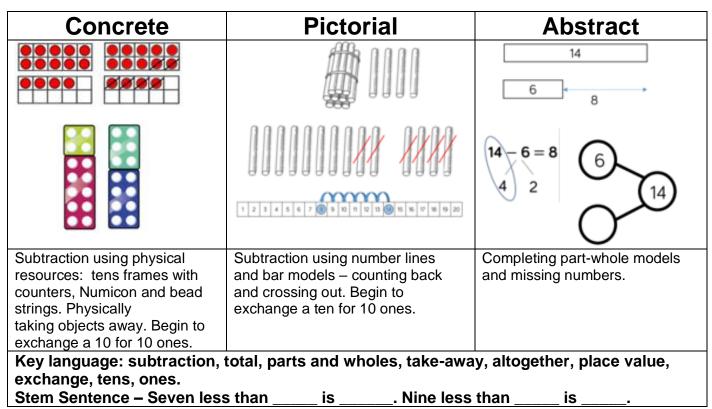
Year R and 1:

Skill: Subtract 1-digit numbers within 10.



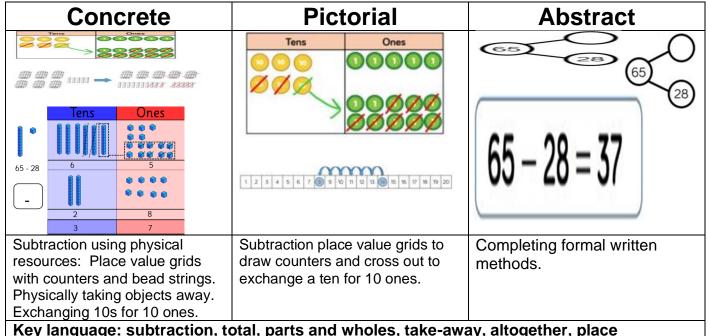
Year 1 and 2:

Skill: Subtract 1 and 2-digit numbers to 20.



Year 2:

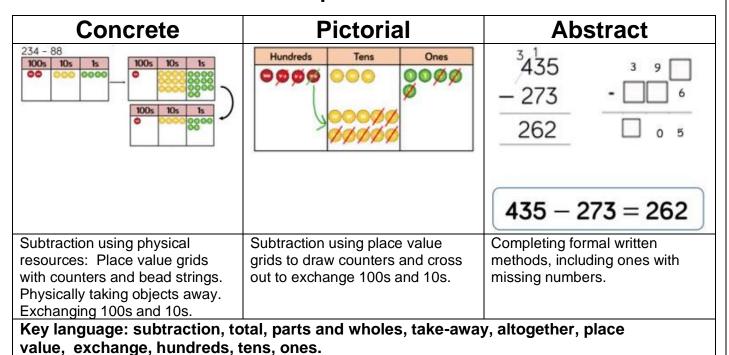
Skill: Subtract 1 and 2-digit numbers to 100.



Key language: subtraction, total, parts and wholes, take-away, altogether, place value, exchange, tens, ones.

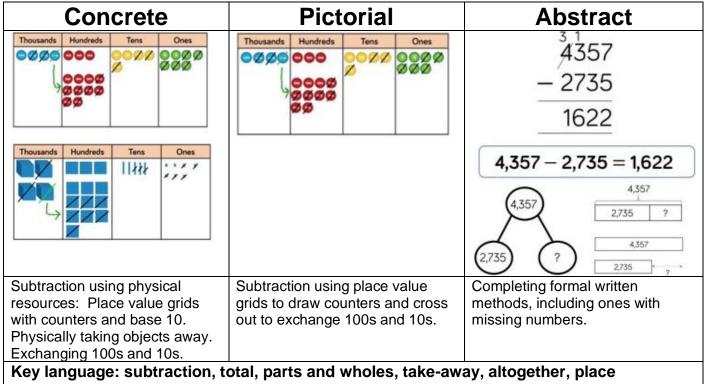
Year 3:

Skill: Subtract numbers with up to 3 numbers.



Year 4:

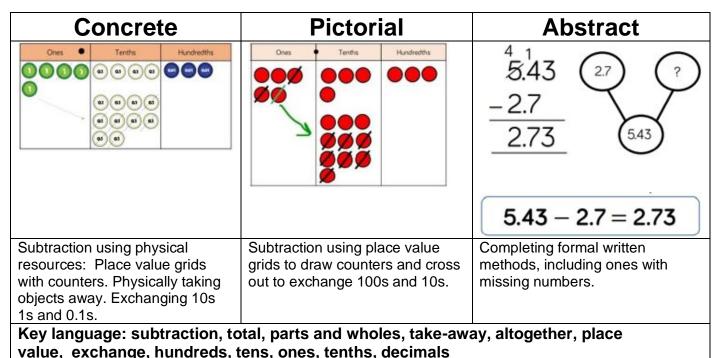
Skill: Subtract numbers with up to 4 numbers.



value, exchange, hundreds, tens, ones.

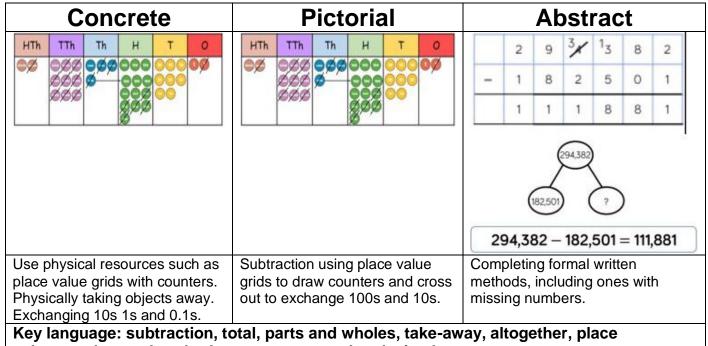
Year 5:

Skill: Subtract numbers with up to 3 decimal places.



Year 5 and 6:

Skill: Subtract numbers with more than 4 digits.

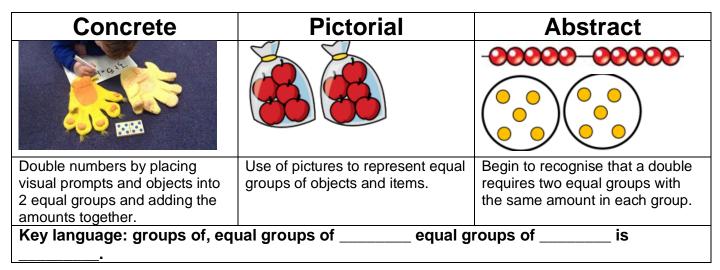


value, exchange, hundreds, tens, ones, tenths, decimals

Multiplication

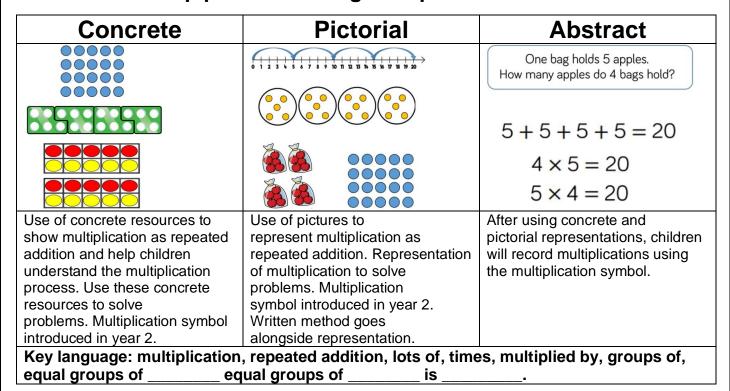
Year R:

Skill: Doubling 1-digit numbers.



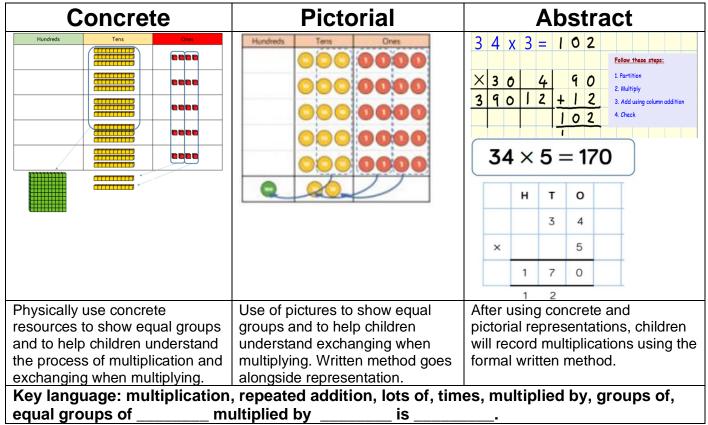
Year 1 and 2:

Skill: Solve 1-step problems using multiplication.



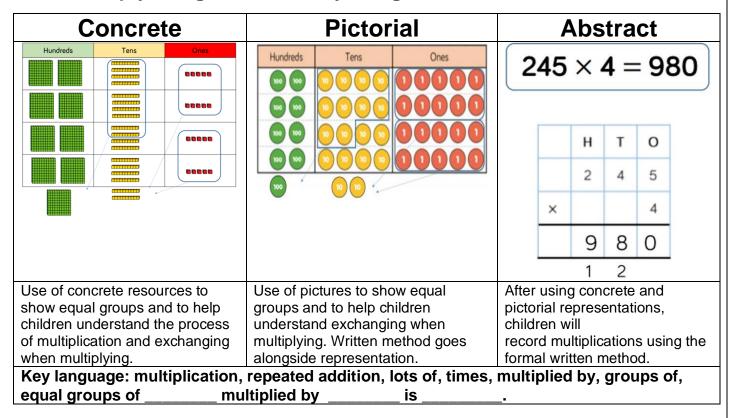
Year 3 and 4:

Skill: Multiply 2-digit numbers by 1-digit numbers.



Year 4:

Skill: Multiply 3-digit numbers by 1-digit numbers.



Year 5:

Skill: Multiply 4-digit numbers by 1-digit numbers.

Pictorial	Abstract		
Thousands Handrels Tens	$1,826 \times 3 = 5,478$		
	Th H T O		
	1 8 2 6		
	x 3		
	5 4 7 8		
	2 1		
Use of pictures to show equal groups and to help children understand exchanging when	After using concrete and pictorial representations, children will record multiplications		
multiplying. Written method goes alongside representation.	using the formal written method.		
Key language: multiplication, repeated ac equal groups of multiplied by	ddition, lots of, times, multiplied by, groups of, is		

Year 5:

Skill: Multiply 2-digit numbers by 2-digit numbers.

Pictorial					Abstract
$22\times31=682$		22	× 3	31 =	682
		Н	Т	0	
10 00 100 10			2	2	
10 100 100 10	×		3	1	
10 100 100 10			2	2	
		6	6	0	
		6	8	2	
Use of pictures to show equal groups and to help children understand exchanging when multiplying. Written method goes alongside representation.		ren v	ill re	cord	e and pictorial representations, multiplications using the formal
Key language: multiplication, repeated addition, lots of, times, multiplied by, groups of, equal groups of multiplied by is			nes, multiplied by, groups of,		

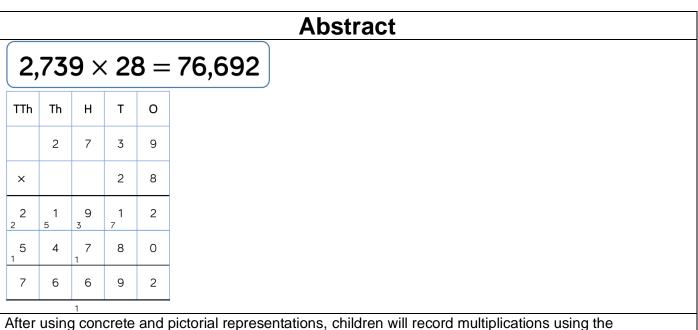
Year 5:

Skill: Multiply 3-digit numbers by 2-digit numbers.

	Pictorial		Abstract
234	$1 \times 32 = 7$	7,488	$234 \times 32 = 7,488$
56 15 - 28 3 7	Tens 56 2	Ones 15 8	
help child multiplyir represen Key lan	se of pictures to show equal groups and to elp children understand exchanging when fulltiplying. Written method goes alongside expresentation. Expresentation. Expresentation, repeated addition, lots of, times, multiplied by, groups of, and groups of multiplied by is is		

Year 5 and 6:

Skill: Multiply 4-digit numbers by 2-digit numbers.



After using concrete and pictorial representations, children will record multiplications using the formal written method.

Key language: multiplication, repeated addition, lots of, times, multiplied by, groups of, equal groups of _____ multiplied by _____ is ____.

Division

Year R:

Skill: Halving numbers less than 12.

Concrete	Pictorial	Abstract
Halve the numbers by placing an amount of objects into 2 equal groups using the language, "one for you and one for me".	Use of pictures to represent equal groups of objects and items.	Begin to recognise that halving means splitting into two equal groups with the same amount in each group.
Key language: share, group,	half, groups of, array	
shared into eq	ual groups is	

Year 1 and 2:

Skill: Solve 1-step problems using multiplication (sharing).

Concrete	Pictorial	Abstract
There are 20 apples altogether. They are shared equality between 5 bags. How many apples are in each bag?		$20 \div 5 = 4$
		? ? ? ?
Share physical resources and amounts into equal groups. Create arrays with counters to show that multiplication and division are inverse.	Draw pictorial representations and arrays to help solve the problem.	Apply times tables and knowledge of repeated addition to solve the problem mentally.
	divide, divided by, half, groups	of, array

Year 1 and 2:

Skill: Solve 1-step problems using division (grouping).

Concrete	Pictorial	Abstract
••••••••••••••••••••••••••••••••••••••		$20 \div 5 = 4$ There are 20 apples altogether.
		They are put in bags of 5. How many bags are there?
Share physical resources and	Share physical resources and	Share physical resources and
amounts into equal groups.	amounts into equal groups.	amounts into equal groups.
Create arrays with counters to	Create arrays with counters to	Create arrays with counters to
show that multiplication and	show that multiplication and	show that multiplication and
division are inverse.	division are inverse.	division are inverse.
Key language: Key language	e: share, group, divide, divided	by, half, groups of, array
grouped into	is equal groups	5.

Year 2: Skill: Divide 2-digits by 1-digit (sharing with no exchange).

Concrete	Pictorial	Abstract
	48 8 0 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	48 ÷ 2 = 24
Use manipulatives that allow children to partition into tens and ones. Share numbers into equal groups using straws, base ten, counters and physical objects.	Use manipulatives that allow children to partition into tens and ones. Share numbers into equal groups using straws, base ten, counters and physical objects.	After using concrete and pictorial representations children should be able to record their calculation using the division symbol.
	: share, group, divide, divided k	by, half, groups of, array
divided byi	s	

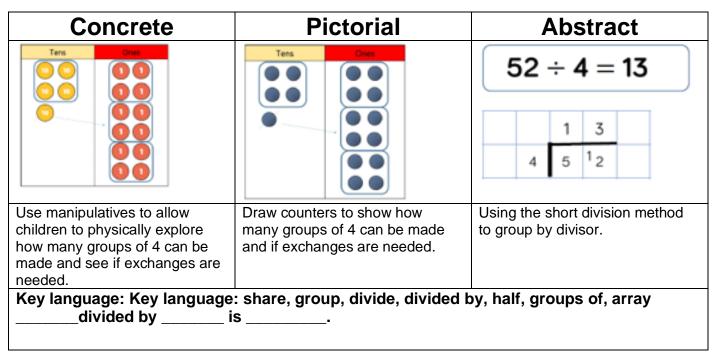
Year 2:

Skill: Divide 2-digits by 1-digit (sharing with exchange).

Concrete	Pictorial	Abstract	
	52	52 ÷ 4 = 13	
Tens Ones	? ? ? ?		
***		52	
***	000000	40 12	
	000	÷4	
•••	0 000	10 3	
	000	10 + 3 = 13	
Use manipulatives to allow children to exchange and share equally.	Bar models can also help children organise their ideas and share into equal groups. Children draw counters to share 2-digit numbers equally.	After using concrete and pictorial representations children should be able to record their calculation using the division symbol.	
Key language: Key language: share, group, divide, divided by, half, groups of, array			
divided by is			

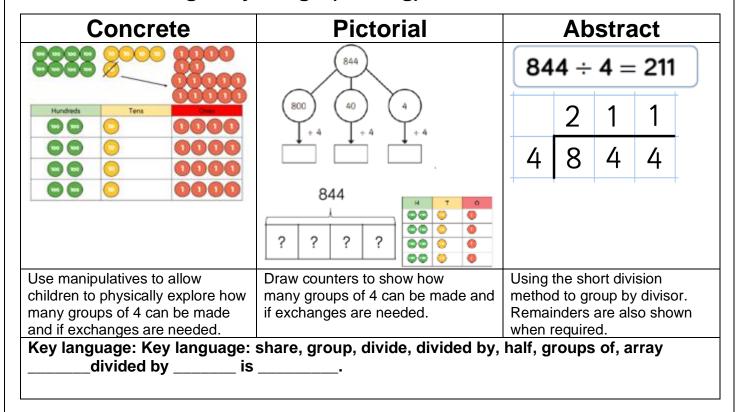
Year 3 and 4:

Skill: Divide 2-digits by 1-digit (grouping).



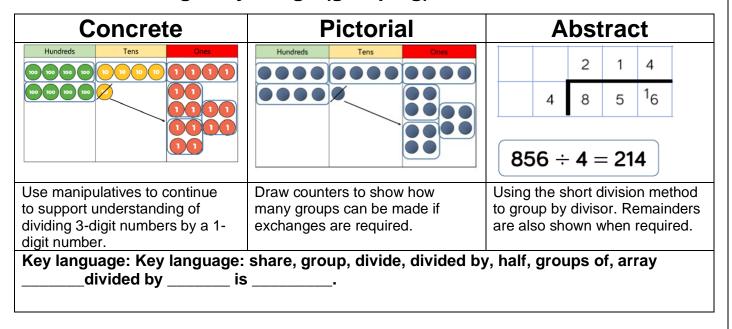
Year 4:

Skill: Divide 3-digits by 1-digit (sharing).



Year 5:

Skill: Divide 3-digits by 1-digit (grouping).



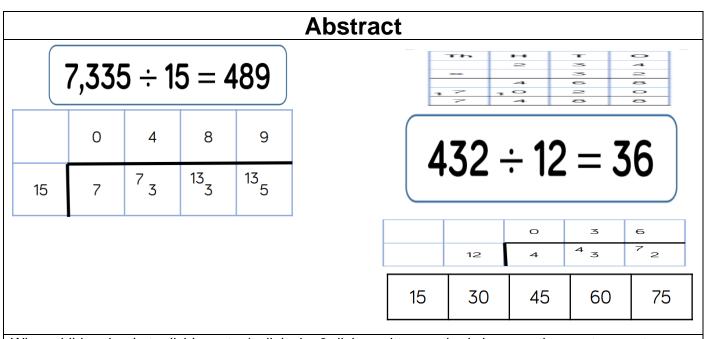
Year 5:

Skill: Divide 4-digits by 1-digit (grouping).

Concrete	Pictorial	Abstract
Th H T O	Th H T O	$8,532 \div 2 = 4,266$
		4 2 6 6
		2 8 5 13 12
Use manipulatives to continue to support understanding of dividing 4-digit numbers by a 1-digit number.	Draw counters to show how many groups can be made if exchanges are required.	Using the short division method to group by divisor. Remainders are also shown when required.
Key language: Key language divided by i	: share, group, divide, divided s	d by, half, groups of, array

Year 6:

Skill: Divide multi digits by 2-digits (short division).



When children begin to divide up to 4- digits by 2-digits, written methods become the most accurate as concrete and pictorial representations become less effective. Children can write out multiples to support their calculations with larger remainders.

Key language: Key language: share, group, divide, divided by, half, groups of, array divided by _____ is _____.